

**APPLICATION FOR ADMISSION (2018-19)**

To,  
Mont Ivy Preschools,

I, ..... hereby seek admission for my ward in your school. Please grant her/him admission in the following program(s) (tick the applicable)

Toddler                       Pre-primary                       Day-care

**I. About the child**

1. Name of the child (in block letters).....  
 2. Date of birth (dd/mm/yyyy)..... 3. Age.....3. Gender (M/F).....  
 4. Does the child go to a preschool? (Y/N)..... 5. Name of the preschool, if yes.....

**II. About the parents/guardian**

Particulars	Father	Mother
1. Name (in block letters)		
2. Date of birth (dd/mm/yyyy)		
3. Nationality		
4. Education		
<b>Occupation</b>		
5. Occupation		
6. Name of the organization		
7. Designation		
<b>Contact information</b>		
8. Email		
9. Alternate email		
10. Contact number		
11. Mobile number		
12. Alternate mobile number		
13. Preferred mode of communication		
14. Address		

**HEALTH INFORMATION OF THE CHILD**

(Please fill-in with available/relevant information)

1. Blood group..... 2. Height (inches)..... 3.Weight (kg).....

4. Birth mark(s), if any.....

5. Pediatrician's name.....

6. Pediatrician's contact number.....

7. Allergic to medicines (please mention, if any).....

8. Allergic to food (please mention, if any).....

9. Food preferences.....

10. Recent illness, if any.....

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11. Has the child suffered from any major illness/surgeries (please mention details and special care required)

12. Has the child missed any development milestones (please mention details and relevant care required).....

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13. **In case of emergency**, please contact (secondary contact person other than the parents)

Name.....

Relationship..... Contact number.....

Email.....

**ID CARD APPLICATION FORM**

(Please fill all information in clearly legible **BLOCK LETTERS**)

Please affix a  
passport size  
photograph of  
the child

**Name of the student** : .....

**Nick-name (if any)** : .....

**Date of birth (dd/mm/yyyy)** : .....

**Allergic to** (leave blank if NA) : .....

**Blood group** : .....

**Emergency call** : .....

(Provide up to four contact numbers) : .....

: .....

: .....

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Please affix a  
passport size  
photograph of  
the mother

Please affix a  
passport size  
photograph of  
the father

Please affix a  
passport size  
photograph of  
the guardian

Please affix a  
passport size  
photograph of  
the guardian

**Mother's name**

**Father's name**

**Guardian's name**

**Guardian's name**

**Relationship**

**Relationship**

**For official purpose (NOT to be filled-in by parents)**

Registration number..... Valid from.....

**Standard undertaking from parents/guardian**

I,.....parent/guardian of....., hereby state that I shall take full responsibility of my ward's conduct during the period of her/his schooling at Mont Ivy Preschools. I declare that the documents submitted herewith are genuine and true. If anything that vitiates the credibility of the same is noticed or proved, I undertake to bear all the responsibilities and consequences thereof. Any decision in this regard as may be taken by the management of the school at its sole discretion shall be binding on me.

In case of any grievances or complaints, I will discuss the entire issue with the management of Mont Ivy Preschools individually to resolve the same amicably. I shall not indulge in any false propaganda and also shall not participate in any agitation, demonstration or acts prejudicial to the interest of the school. I am aware that the management of Mont Ivy Preschools will take a serious view of the same and that the consequences arising therefrom will be entirely to my account. I understand that Mont Ivy Preschools takes utmost care for the safety and security of the student and and I hereby state and confirm that I shall not hold the school authority liable or responsible for any damages or charges on account of injuries sustained by my child during her/his traveling to school (and back) or during her/his participation in school arranged sports, picnic, excursions, field trips, class activities at school.

I shall take full responsibility in respect of my ward towards her/his payment of fees and other monetary obligations. I hereby further undertake, state and confirm that the fees and charges levied by Mont Ivy Preschools are reasonable and acceptable to me and all the decisions taken by the management of the school from time to time in this regards shall be binding on me. I am aware that the school management has reserved the right to increase the fees from time to time as deemed necessary.

I am submitting the payment via cheque/online transfer as per the particulars given to me in good faith and honor. I shall not cause any embarrassment to the management of Mont Ivy Preschools for dishonor of any cheque due to insufficient balance or any other reason and that in the event of bouncing of any of my cheques, I will be liable for due legal remedial action. Besides, in the event of bouncing of cheques, I am liable to pay Rs1000/- for bank charges and other incidental expenses.

**I agree to pay the term fees, transport charges, day-care charges and any other payable charges to Mont Ivy Preschools on or before the due date. In case of a delay in fee payment, I am liable to pay Rs250/- per day as delayed payment charges.**

In the event of unforeseen situation compelling me to cancel admission of my ward due to own reasons, I hereby state and undertake that the consequences thereof such as forfeiture of fees already paid and striking off name from the strength of the class will be on my own will and that the school shall bear no consequential responsibility whatsoever in that connection.

My ward is healthy and fit as evident in the accompanying Health Information Form for undergoing the school education and activities. I have read and understood the rules and regulations of Mont Ivy Preschools as mentioned in the fee schedule shared with me and hereby declare that all terms and conditions mentioned therein are acceptable to me. I am signing this undertaking-cum-declaration, willingly and voluntarily and with full knowledge of the contents thereof. I have read and understood all Admission Policies, including Payment of Fees and Admission Withdrawal Policy. I hereby shall abide to these policies.

**Declaration:**

All information provided in this form is true to the best of my knowledge and belief.

Signature of the parent/guardian.....

Name of the parent/guardian (in block letters).....

Date/Place.....

**Checklist of documents to be submitted**

- Birth certificate of the child (1 copy)
- Passport sized colored photograph of the child (4 copies)
- Duly filled-in admission form
- Photocopy of the 'Immunization history'
- Address proof (House agreement copy / Driver's License / Passport / Voter's ID / Aadhaar Card)
- PAN Card of either of the parents (1 copy)
- Passport sized photographs of guardian(s) (2 copies per guardian, up to a maximum of 4 guardians).

**Scanned copies/e-copies of all documents (including photographs), are acceptable**

**Mode of payment**

1. **Cheques/Demand Drafts** drawn in favour of "**Mont Ivy International Education**", payable in Bangalore.
2. Online payment through **IBFT/NEFT** to the following account

Name : Mont Ivy International Education  
 A/c number : 1545 1020 0000 1434  
 A/c type : Current Account  
 Bank : IDBI Bank, #139, Whitefield Main Road, Bangalore – 560 066  
 IFSC Code : IBKL0001545

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**For official purpose (NOT to be filled-in by parents)**

Registration number.....Program(s) admitted to.....Date of joining.....  
 Mode of transport.....Mode of payment.....Fees payable.....  
 Fee payment option.....Fees paid.....Balance, if any.....  
 Remark(s).....